

COLD SPRING HARBOR LABORATORY LIBRARY AND ARCHIVES

APPLICATION FOR THE ELLEN BRENNER MEMORIAL FELLOWSHIP

Application Checklist and Instructions

Eligibility

Applicants may be librarians, archivists, students in an accredited MLS degree program, or science/history of science professionals.

Selection

The selection of the Ellen Brenner Memorial Fellow is based on CSHL's determination of:

- * Motivation to pursue professional development activities in the areas of science, library and information science, and archives management.
- * Evidence of the applicant's ability to succeed as a science librarian or archivist (as indicated in at least two letters of reference, reviews of previous work, etc.)

Selection Process

Applications will be reviewed by the Ellen Brenner Memorial Fellowship Selection Committee and 2 Fellows will be chosen by November 1 each year. Selection of the Ellen Brenner Memorial Fellows will be made at the sole discretion of CSHL.

Deadline

Applications are accepted throughout the year.

Award

The stipend of \$1000 can be used for any purpose, including local travel and living expenses while in residence or working at CSHL.

Conditions

In submitting an application for the Ellen Brenner Memorial Fellowship, the applicant does not incur any obligation to accept the award if selected.

1. The Ellen Brenner Memorial Fellow will be required to work on the premises of Cold Spring Harbor Laboratory Library and Archives, at least part time, beginning within 3 months of acceptance of the Fellowship.
2. At the conclusion of the projects, the Fellow is expected to present a brief written or oral report on his or her project(s).
3. A copy of the final report is to be given to the Cold Spring Harbor Laboratory Library and Archives to be placed in its files.

Application Instructions

Instructions for each part of the Application

1. Completion of the two-page application form (attached below).
2. Statement of purpose and career goals (500 – 1000 words, 12 pt. font, double-spaced).
3. Curriculum vitae, reflecting your education, previous or current fellowships, grants, and awards. Include undergraduate and graduate education, inclusive dates of study, areas of study, degrees earned and major publications.
4. Two letters of reference from individuals, evaluating your ability to succeed as a science librarian or archivist. These referees should be familiar with your work. The reference letters should be sent in sealed envelopes signed by the referee across the flap.

Summary

A complete application will include:

1. Completed application form (attached below)
2. Statement of purpose and career goals
3. Curriculum vitae
4. Two letters of reference (in sealed envelopes)

Contact Information

Send all parts of your application together to:

Ellen Brenner Memorial Fellowship Program
Library and Archives
Cold Spring Harbor Laboratory
1 Bungtown Rd.
Cold Spring Harbor, NY 11724

APPLICATION FOR THE ELLEN BRENNER MEMORIAL FELLOWSHIP

Name: Last _____ First _____ Middle _____

Home Address _____

City _____ State _____ Zip _____ Country _____

Telephone _____ Fax _____ Email _____

Office Address (if applicable) _____

City _____ State _____ Zip _____ Country _____

Telephone _____ Fax _____ Email _____

Address to which correspondence should be sent:

Home

Office

Applying for (check one) Library Fellowship Archives Fellowship

Dates you propose to work on your project From: _____ To: _____

Current academic status (if applicable) _____

Names and addresses of two persons from whom you are enclosing letters of reference.

Name 1: _____

Address 1: _____

Name 2: _____

Address 2: _____

Citizenship: _____

Signature _____

Date: _____